

The logo for WasteTrack, featuring the word "WasteTrack" in a blue sans-serif font with a thin orange arc above the "e".

WasteTrack

A decorative graphic on the left side of the page consisting of a cluster of overlapping triangles in various shades of blue and orange, arranged in a roughly triangular shape pointing upwards.

QUICK REFERENCE

Repair Bin

Product of
3Logix

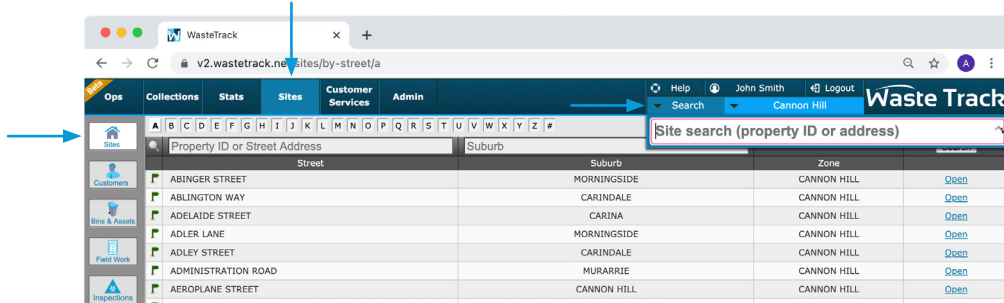
QUICK REFERENCE

Repair Bin

STEP 1.

Identify site

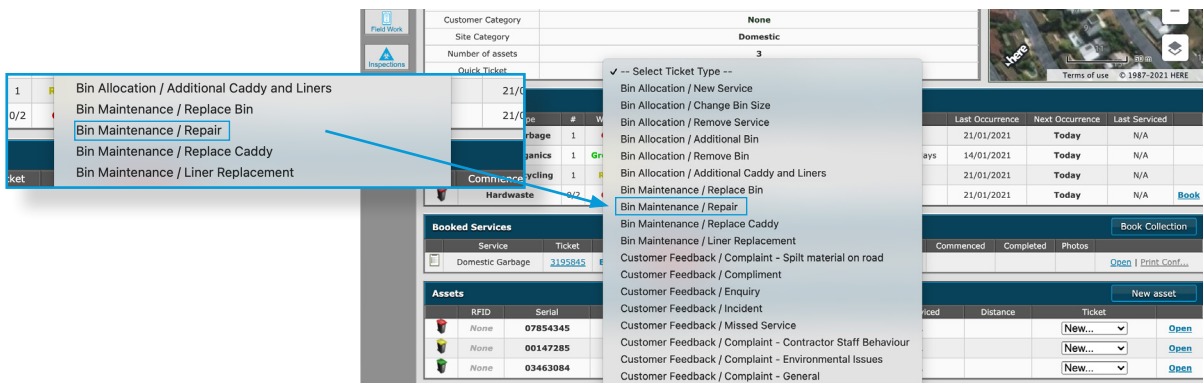
Use the 'Search' tool to identify the customer's site. Alternatively use the 'Sites' list to browse to the site.



STEP 2.

Identify bin (asset) and create ticket

From the property details use the drop-down selector in the 'Quick Ticket' row to choose the 'Repair' option.



STEP 3.

Log details

Log the details of the ticket such as the 'caller's details'.

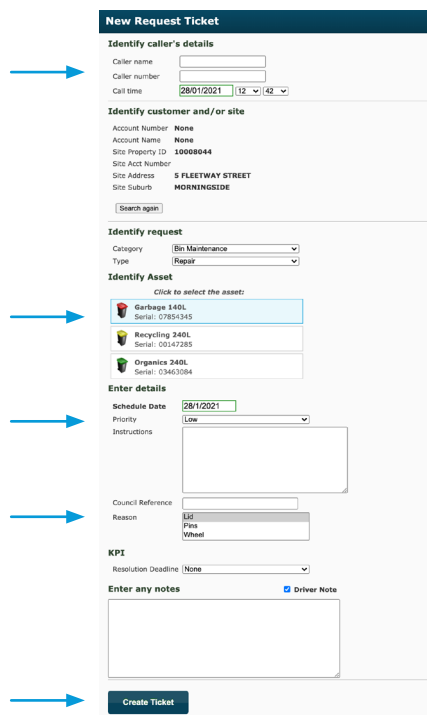
Check that the correct bin is identified.

Select 'Schedule Date' for the maintenance to occur on.

Select a reason.

Enter 'Memo Number' if applicable.

Click 'Create Ticket'.



STEP 4.

Review

Review the ticket details.

Print the work for the maintenance vehicle with 'Printing Daily Work Report'.

Click 'Resolving Tickets' for more information.

